

Assistant Pharmacy Manager

Full Time

Department: Pharmacy

Reports To: Pharmacy Manager

Job Summary:

The Assistant Manager of Pharmacy Services (AMPS) reports directly to the Manager of Pharmacy Services, and is accountable to assist in the organization, management and leadership of the Pharmacy Department within the Sioux Lookout Meno Ya Win Health Centre (SLMHC). The AMPS will be responsible to support the work of the manager to include recruitment and hiring of staff, direct supervision of staff, employee evaluations, disciplinary measures, and overall responsibility for the department in the absence of the manager.

In addition, the AMPS is responsible for the provision of direct patient care, ensuring the timely dispensing and delivery of medications, participation and oversight of the chemotherapy and sterile preparation programs, and the provision of medication information for clients, staff and physicians at the SLMHC. The AMPS works collaboratively with all members of the medical, nursing and allied health departments of the SLMHC.

Qualifications:

- Bachelor's Degree in Pharmacy
- Registered or eligible for registration with the Ontario College of Pharmacists (OCP)
- Clinical expertise in pharmaceuticals
- Current knowledge in concepts and trends in health care and change management, and of the OCP Accreditation requirements
- Excellent communication, organizational and interpersonal skills
- Experience in hospital pharmacy preferred
- Hospital pharmacy residency preferred

Job Duties:

- Demonstrated abilities in leadership role, group processes, effective communication, problem solving, team building, conflict resolution, decision making, and change management
- Reports to the Manager of Pharmacy Services, interacts with department staff and other hospital staff (i.e. nurses, physicians, laboratory staff, etc)
- Support the manager with the coordination of human and material decisions for the assigned area to ensure the well-being of patients and efficient functioning of the department
- Ability to work precisely, with attention to detail

Salary: Will commensurate with qualifications and experience

Closing Date: When filled

Submit Application To: Human Resources Recruitment
Box 909, Sioux Lookout, On P8T 1B4
(807) 737-3030, Email: careers@slmhc.on.ca, Fax: (807) 737-6263

Competition No. NADMIN 02/19
Please quote on your application.

Visit our website: www.slmhc.on.ca for more information.

Only those candidates selected for an interview will be contacted, we thank all others for their interest. An acceptable criminal reference check and immunization records will be required from the successful candidate. Upon request, accommodations due to a disability are available throughout the selection process. SLMHC is an equal opportunity employer and a scent-free facility.



SIoux LOOKOUT
Meno Ya Win
HEALTH CENTRE