

**SIoux LOOKOUT MENO-YA-WIN HEALTH CENTRE
MEETING OF THE BOARD OF DIRECTORS
THURSDAY, MAY 7, 2009
RAIN FOREST ROOM, FOREST INN**

Present: Mr. John Cutfeet, Co-Chair, Mr. K. McGill, Co-chair, Mr. J. Brohm, Mr. A. Brown, Mr. J. Fiddler, Mr. J. Kakegamic, Ms. M. Hoey, Dr. T. O'Driscoll, Dr. B. Russell-Mahoney, Mr. R. Walker, Mr. D. Semple, Mr. D. Moynihan, Mr. D. Osmond, Ms. H. Fukushima, Ms. H. Cromarty, Ms. R. Southwind, Ms. J. Cachagee, Ms. R. Demetzer (Recorder)

Absent: Mr. Frank Beardy, Mr. K. Koivukoski, Mr. T. Jewell, Ms. S. Maxwell, Chief J. Meekis, Mr. M. Ningewance, Ms. D. Roundhead, Mr. R. Spence, Mr. L. Tait, Ms. B. Linkewich

The opening prayer was given by Mr. J. Fiddler

1. AGENDA

The agenda had been distributed and was reviewed. The order of items was rearranged and Items 2.4 and 4.1 were tabled to the next meeting.

MOTION #018/09

Moved by Ms. M. Hoey that the board of directors approve the agenda for the May 7, 2009 regular meeting as amended. Seconded by Mr. J. Brohm. **CARRIED**

2. NEW BUSINESS

2.1 Infectious Diseases Update

- Dr. O'Driscoll made a "Bugs and Drugs" presentation on infectious diseases, how they are spread and the differences between bacterial, viral and fungal infections.
- MRSA is a bacterial infection that is usually caught by patients in hospital. However, in the Sioux Lookout area, the rate of community acquired infections has increased dramatically – from 10 in 2004 to 264 in 2008. This infection is resistant to antibiotics.
- All hospitals in Ontario are required to report and post their rates of infection. Dr. O'Driscoll asked if the board would want to see that information in their monthly meetings. They stated they would at least want to see the H-MRSA and the CA-MRSA monthly statistics.
- Dr. O'Driscoll advised that the best ways to reduce the rate of infection is to wash your hands and don't take antibiotics unless absolutely necessary.
- A board member suggested that Dr. O'Driscoll's presentation could be translated into the First Nations languages for presentation.
- There was a lengthy discussion regarding jurisdiction for public health care. It was felt that the health centre has an advocacy role. Dr. O'Driscoll suggested that this information was available in the communities already, perhaps in different formats.
- Mr. Semple suggested that a radio show might be done on the subject.

2.2 Revision of Mission Vision Values Statement

- After discussion at last month's board meeting the mission, vision values statement has been revised to include mention of the traditional healing practices.

MOTION #019/09

Moved by Mr. J. Kakegamic that the board of directors approve the revisions to the health centre's mission,

statement to read: "We provide culturally responsive acute and long term care, mental health and addictions services, community-based and traditional healing services to the Sioux Lookout area and to the northern First Nations. "
Seconded by Mr. J. Brohm. **CARRIED**

2.3 2009/10 Operating and Capital Budgets

- The 2009/10 operating budget was actually set last year in our Health Sector Accountability Agreement with the LHIN. The managers went through a rigorous process in trimming their budgets to the funding available. The budget has been reviewed by the Resource Utilization Committee.

MOTION #020/09

Moved by Mr. J. Fiddler that the board of directors approve the 2009/10 operating budget in the amount of \$26,754,883.00. Seconded by Mr. A. Brown. **CARRIED**

The capital budget has also gone through a rigorous review by a committee.

MOTION #021/09

Moved by Mr. J. Brohm that the board of directors approve the 2009/10 capital budget in the amount of \$372,074.00. Seconded by Mr. K. McGill. **CARRIED**

2.4 Responding to Complaints

- There have been lengthy discussions over the past several months on how board members should become involved in patient complaints.
- Mr. Walker has provided a one page document that states how board members might assist. These are suggestions and do not impose limits or restrictions on board members.
- Minor wording changes were suggested.

3. MINUTES

3.1 Minutes of Regular Board Meeting Held April 2, 2009

- The minutes had been distributed and were reviewed for errors and omissions.

MOTION #022/09

Moved by Mr. A. Brown that the board of directors approve the minutes of the regular board meeting held April 2, 2009 as corrected. Seconded by Mr. J. Brohm. **CARRIED**

3.2 Business Arising

There was no business arising from the minutes. The action items were reviewed.

4. REPORTS

4.1 Report from the Chair

- No report.

4.2 Patient Services Committee

4.2.1 H1N1 Swine Flu Virus

- Dr. O'Driscoll advised the hospital is reviewing its pandemic plans, however, she stated no cases have been reported in Northwestern Ontario.

4.2.2 Transformation of Care

- This item will be on the next agenda. It is designed to ensure continuous improvement of patient care.

4.2.3 Substance Abuse

- Substance abuse has increased in the area. A letter in follow up to the Mamow-Na-Ta-Wii-He-Tih Sowin: Healing Together Declaration has been prepared and will be sent to NAN DGC Fiddler. The letter offers to work in partnership with NAN and other key stakeholders on this issue, and highlights supports that SLMHC can provide. Copies of the letter were circulated to the board.
- Regular reports on actions taken by SLMHC will be provided to the board through the Patient Services Committee.

4.2.4 Physician Services Negotiations

- Dr. O'Driscoll advised that the first real negotiating session was held yesterday with Health Canada and the Ministry of Health.
- The parties will meet twice a month from now until August to develop an agreement which will include both funding levels and service commitments. SLMHC is represented at this table by Dr. O'Driscoll.

4.2.5 Nursing Services

- The hospital continues to work diligently to recruit more nurses. Nine have been hired and will begin their orientation in May. In the meantime, that leaves us with a critical shortage on the medical-surgical ward. We will be reducing our beds in service on that unit from 20 to 15 effective May 18 through mid-July.
- We are also contemplating moving the emergency department from the Seventh Avenue site to the Fifth Avenue site. This consolidation would respond to continuing quality of care and patient safety needs, help us prepare for the relocation to the new hospital, and support our Transformation of Care initiative. The consolidation would also provide better support to our new graduate nurses by more experienced staff.
- We are hopeful this can be completed by early to mid-July.

4.3 Resource Utilization Committee

- Mr. McGill provided information from yesterday's meeting.

4.3.1 Electronic Bank Transfers

- To save time the finance staff is asking that they be allowed to make electronic transfers between the three SLMHC bank accounts, rather than having to make cheques each time. The limits would remain the same at \$50,000.00 for staff to make the transfers and executive authorization required for anything above that.

MOTION #023/09

Moved by Mr. J. Fiddler that the board of directors approve the policy on electronic bank transfers as submitted. Seconded by Mr. A. Brown. **CARRIED**

4.3.3 Capital Project Payment Authorization Levels

- A policy has been developed at the request of the auditors that. It states staff may sign cheques under \$100,000.00. Anything over that must also be signed by a board member.
- The board has already approved the overall budget for the project.

MOTION #024/09

Moved by Mr. J. Fiddler that the board of directors approve the policy on capital project payment authorization levels as submitted. Seconded by Mr. A. Brown. **CARRIED**

4.3.4 Terms of Reference

- The terms of reference for the committee have been reviewed by the committee a number of times. They are now ready for board approval.

MOTION #025/09

Moved by Ms. M. Hoey that the board of directors approve the terms of reference developed for the Resource Utilization Committee. Seconded by Dr. T. O'Driscoll. **CARRIED**

The chief of staff is a member of the Resource Utilization Committee. Dr. O'Driscoll will ask the physicians if there is another physician with an interest who might sit on the committee as her designate.

4.4 Facility Committee

4.4.1 Capital Project Update

- No meeting was held.
- Mr. Moynihan provided an update on the project. The project is on schedule and on budget.
- This summer will see the highest amount of activity and the largest number of workers on site.
- There are currently 17 First Nations people employed on the project.
- There are many projects going concurrently, including signage, trails and furniture/fixtures/equipment.
- Tours are taking place weekly

4.5 Communications Working Group

4.5.1 Terms of Reference

- The terms of reference were brought to the board for review and approval. There was discussion regarding the board and community member composition of the committee.
- The group has changed their name to the Communications Committee.

MOTION #026/09

Moved by Mr. J. Brohm that the board of directors approve the terms of reference developed for the Communications Committee. Seconded by Ms. M. Hoey. **CARRIED**

4.5.2 Broadcasts of Meetings

- Board members enjoyed the taped program of the board meeting summary that aired last month. All board members received a CD of the program.
- It was suggested that it might be archived on the web site so that it could be listened to by others who visit our site. Ms. Southwind will check into that.

4.6 Foundation Report

- The foundation has been working with Wasaya on their CT Scan fund raising campaign.
- The foundation board is meeting and is getting ready to launch a second campaign for the building and equipment for the new hospital.
- Ideas for a donor wall are being discussed.

4.7 Report from the Elders Council

- Ms. Cachagee advised that discussions with Confederation College and SLAAMB are underway to get the medical interpreter training program underway.
- There was a brief discussion regarding the need for interpreters during the night. It was suggested that the need be documented.
- Training is ongoing in the interprofessional care program.
- The next council meeting will take place June 18 and 19.
- The waiver for serving non-inspected meat and game is still being worked on.

4.8 CEO Report

- Mr. Walker advised that the NW LHIN is holding their board meeting in Sioux Lookout on October 26th. They are holding a community engagement meeting on October 25th. Perhaps the November board meeting could be moved up so that board members can attend.
- The balance of Mr. Walker's report had been distributed.

4.9 Report from the Chief of Staff

4.9.1 Minutes of Medical Advisory Committee Meeting held April 20, 2009

- The minutes had been distributed.

4.9.2 Privileges

MOTION #027/09

Moved by Ms. M. Hoey that the board of directors grant privileges as follows:
Dr. C. Billie, courtesy with admitting, in family medicine and minor surgery;
Dr. S. Coupland, courtesy with admitting, in family medicine and minor surgery;
Dr. J. Tosevski, locum tenens in dental surgery with joint admitting;
Dr. B. Watts, locum tenens in family medicine and minor surgery;
Seconded by Ms. M. Hoey. **CARRIED**

4.9.2 Granting of Privileges

- Dr. O'Driscoll had been asked to give an encore presentation of the privileging process .
- The medical advisory committee (MAC) reviews the applications, credentials and references of physicians wanting to work here.

- MAC ensures that physicians are qualified to practice in the areas they request.
- MAC also ensures the physician wanting to work here fits in with the practices of the hospital, i.e. we would not grant privileges to a cardiac surgeon.
- The board reviews the recommendation of the MAC, determines if there are any issues on which they need further information or confirmation, and grants appropriate privileges to the physicians.
- Physicians with privileges at SLMHC are not employees of the hospital.

4.10 Health Services Report/Corporate Services Report

4.10.1 Health Services Report

- Ms. Cromarty distributed a DVD in First Nations languages developed by the Ontario Stroke Network.
- Other nursing issues were presented during the Patient Services report.

4.10.2 Corporate Services Report

- Mr. Moynihan stated that the managers and staff had put in a lot of time and effort on the operating and capital budgets this year.
- Mr. Moynihan advised that there may be rumours circulating about layoffs and bumping within the hospital. If board members have questions, they should call him or Ms. Linkewich.
- An ONA arbitration was settled this month.

5. PATIENT ISSUES

No new issues were raised.

6. ROUND TABLE

K. McGill

- Mr. McGill advised that the OHA has been chosen as one of the 10 most desirable places to work in Canada.
- He also advised that the OHA Small Rural and Northern Conference will be taking place on May 21 and 22 if any board member wishes to attend.
- Lastly, he stressed that the board must engage in some succession planning.

7. COMMUNICATIONS

- It was suggested that the “bug show” could be incorporated into the next radio show.
- It was also suggested that there should be a lot of notice regarding the move of the ER site from Seventh to Fifth.

8. ADJOURNMENT

Mr. Joe Kakegamic gave the closing prayer.

9. EVALUATIONS

- A summary of the April meeting board evaluations had been circulated. Board members were asked to complete evaluations for this meeting.

The closing prayer was given by Mr. J. Kakegamic.

MOTION #028/09

Moved by Ms. M. Hoey that there being no further business, the meeting be adjourned at 1436 hrs. Seconded by Mr. J. Brohm.
CARRIED

R. WALKER, SECRETARY

K. MCGILL, CHAIR

RTD/
May 22, 2009