

**SIoux LOOKOUT MENO-YA-WIN HEALTH CENTRE
MEETING OF THE BOARD OF DIRECTORS
THURSDAY, JUNE 4, 2009
SUNSET SUITES MEETING ROOM**

Present: Mr. Frank Beardy, Mr. K. Koivukoski, Co-Chairs, Mr. J. Brohm, Mr. A. Brown, Mr. John Cutfeet, Mr. J. Fiddler, Mr. J. Kakegamic, Ms. M. Hoey, Mr. T. Jewell, Ms. S. Maxwell, Mr. K. McGill, Mr. M. Ningewance, Dr. T. O'Driscoll, Dr. B. Russell-Mahoney, Mr. R. Walker, Mr. D. Semple, Mr. D. Moynihan, Ms. H. Fukushima, Ms. H. Cromarty, Mr. B. Siciliano, Ms. R. Southwind, Ms. R. Demetzer (Recorder)

Guests: Mr. B. Bruyere, SLAAMB
Mr. W. Arthurson, Ms. L. Young, Mr. M. Tuesday, Ms. R. Ningewance, SLFNHA
Short Term Assessment & Treatment Unit

Absent: Chief J. Meekis, Ms. D. Roundhead, Mr. R. Spence, Mr. L. Tait, Ms. B. Linkewich

The opening prayer was given by Mr. J. Kakegamic

1. AGENDA

The agenda had been distributed and was reviewed. The order of items was rearranged.

MOTION #029/09

Moved by Ms, S. Maxwell that the board of directors approve the agenda for the June 4, 2009 regular meeting as amended. Seconded by Ms. M. Hoey. **CARRIED**

2. NEW BUSINESS

2.1 Lac Seul First Nation Memorandum of Understanding

- Management staff met with a delegation from Lac Seul First Nation on May 13th regarding a possible memorandum of understanding between the First Nation and the health centre on the provision of goods and services, employment, etc.
- A letter of intent was delivered at that time and they ultimately wish to enter into a Memorandum of Understanding.
- Chief Bull advised this is not intended to exclude other communities from doing business with the health centre.
- It is envisioned this would take place over the long term. During construction we have encouraged the First Nation to keep in touch with SLAAMB. For jobs at the health centre we have encouraged them to keep in touch with our human resources manager.
- We should ensure that Lac Seul's economic development officer has the contact names and numbers he needs. Mr. Moynihan will follow up with him.
- The facility committee and administration has had a preliminary discussion with LSFN regarding a residential detox program.
- The RUC needs to be kept informed of any developments in this area. Mr. Brohm advised the response would be a good template to use for other communities interested in these areas.
- Mr. Walker was asked to respond by letter to LSFN with a copy to the board.

2.2 Transformation of Care

- Dr. O'Driscoll gave a presentation on the Transformation of Care process that has taken place to date.
- The idea was developed by Ms. Heather Shepherd, our former Senior Nursing Manager and was begun in response to the death of a patient in October last year.
- The seven steps to transformation include: seeking understanding, aligning and involving the right people for the team, defining the vision, values and direction; motivating and empowering the leaders and staff, communication the vision, committing to action of the plan and reflecting on the outcomes of the process.
- The team will be made up of staff from across the organization, physicians and board members.
- It was noted that new staff are receiving a more comprehensive orientation to the health centre and existing staff should all have been through the new orientation prior to the move to the new hospital.
- There was a general discussion on the needs of patients and how they should be cared for.
- Mr. Beardy asked that a review be done of the past seven years to ensure that families have had closure on any issues that may have been arisen while their loved ones were in the hospital.
- Ms. Maxwell has offered to sit on the transformation team representing the board.

At this time, the board took a short break to watch a small black bear that spent the day outside the meeting room.

2.3 Mamow-Na-Ta-Wii-He-Tih Sowin: Healing Together Declaration

- Since the February meeting held by the Sioux Lookout Zone Chiefs which led to this declaration, Mr. Siciliano has met with senior management and Dr. O'Driscoll to determine how CCAS can assist with the opiate problem affecting the communities.
- Mr. Siciliano met with representatives of the Centre for Addictions and Mental Health (CAMH) a couple of days ago.
- They discussed the problem and said they could help with education and community development resources as they have an office in Kenora and their First Nations representative in Sudbury is from Lac Seul.
- They are also very willing to help with the programming and protocols for the five detox beds that will be established in the new hospital.
- They will also put us in touch with people who understand community-based, residential detox.
- Mr. Siciliano also spoke with Mr. J. Morris of the SLFNHA. Nodin is seeing an increased problem of opiate abuse.
- Mr. Siciliano gave an update on the outreach CCAS has been doing since October 2007. AA programs have been established in Pickle Lake and at Mishkeegogamang and a worker is at the Out of the Cold Shelter in Sioux Lookout on a daily basis.
- Mr. Siciliano will keep in touch with CAMH and SLFNHA. CAMH will be back next week to do a needs assessment for training.
- Mr. Siciliano was asked if CCAS outreach programs could be expanded to other communities. Mr. Siciliano advised that the programs resources are fully maximized and he would have to look at the program's mandate and funding to determine how far they could reach outside of Sioux Lookout.
- It was stated that provincial/federal linkages are required in this area. Perhaps the board could engage the LHIN and Health Canada to discuss partnerships. The LHIN is aware of the jurisdictional issues involved.
- People need and want help. We need to find the funding and the capacity to integrate programs and assist.

2.4 Facility Committee Priority Planning

- At their March meeting the board did an exercise on what the facility committee should be focusing on as priorities.
- That list has been pared down to five or six priorities, based on responses and the committee would now like to further refine where they should be concentrating their efforts.
- A further survey is being given to the board for their completion. This is over three different sheets of paper and asks the board members what they believe is the priority, whether the project is a health centre priority or should be worked on in partnership with another agency and whether the program should take place on health centre property or whether we should transfer it to the other agency.
- The committee was asked to report the results of the survey to the board.
- This led to a discussion regarding a physician clinic. Mr. Walker advised that a letter will be going to the health authority, Health Canada and the physician practices that once the move is complete to the new hospital, the Fifth Avenue site will be demolished and that there will no longer be a tenant at the Seventh Avenue site. This letter will be copied to all of the chiefs. It was noted that the letter should be shared with all interested parties, such as the municipality, etc.
- Mr. Walker stated that in a meeting with the health authority and Health Canada in the past couple of weeks, the executive directors of these agencies have become aware of the urgency in housing the physician clinics and moving forward on a primary care facility. The health centre is willing to assist in these efforts wherever it can.

3. MINUTES

3.1 Minutes of Regular Board Meeting Held May 7, 2009

- The minutes had been distributed and were reviewed for errors and omissions. Mr. Jewell was noted as seconding a motion, when he was not in attendance at the meeting.

MOTION #030/09

Moved by Mr. A. Brown that the board of directors approve the minutes of the regular board meeting held May 7, 2009 as corrected. Seconded by Mr. T. Jewell. **CARRIED**

3.2 Business Arising

- There was no business arising from the minutes. The action items were reviewed.

3.2.1 SLAAMB Presentation

Mr. Bob Bruyere, executive director SLAAMB was with the board over the lunch hour and gave an update on First Nations hirings at the construction site. SLAAMB has a list of 340 people available for work. This includes a number of workers from the local mill that has been shut down.

Mr. Bruyere also advised he is working with Confederation College to establish a medical interpreter training program.

The grand opening of the outreach offices will be taking place on June 24th. If anyone is able to attend, they are more than welcome to do so.

3.2.2 Short Term Assessment and Treatment (STAT) Unit Presentation

Members of the unit gave a presentation on their work. They provide a 90 day assessment center for children from 12 – 17 who are difficult to place anywhere else in the child protection system.

They provide tools for education, health, self-awareness and cultural identity.

They had their first two graduates of the program in mid-May.

CCAS provides weekly group counselling to the program attendees.

4. REPORTS

4.1 Report from the Chair

- Mr. Beardy thanked the staff for their efforts to put together an excellent tour and luncheon for the Minister of Health's visit on May 29th.
- Mr. Beardy noted that the executive committee is actively working on a number of issues.

4.2 Resource Utilization Committee

4.2.1 Relocation of Emergency Department to Fifth Avenue

- The health centre is planning to use Hospital Infrastructure Renewal Funds (HIRF) to cover the costs of required renovations to move the emergency department from the Seventh Avenue site to the Fifth Avenue site.
- The benefits of the move are many: they will provide our nine new graduate nurses with experienced mentors, especially on night shifts and weekends; it will eliminate the problems we are having making required movements of patients from the ER to surgery or the medical unit after 5:00 p.m. or on weekends; the new space at the Seventh Avenue site will enhance programming; it will provide more staffing and coverage options; it will provide an opportunity to merge staff prior to the move to the new hospital; it ties in with the Transformation of Care objectives and will gel acute care services; if we don't make the move it may put other services at risk.
- A board member stated we have to trust the staff in what they are proposing.
- There was a discussion regarding the turnover of RNs. The board was advised that RNs have stated they don't feel they get a good orientation and there is no mentorship when they go on the floor. For this group of new nurses that has been changed. They received over a week of orientation and we are ensuring they have mentors when they are on the floor.
- There was discussion as to how this move would affect other departments and staff as this is a major change.
- There is a plan in place for communication of the changes and the move.

MOTION #031/09

Moved by Mr. K. McGill that the board of directors approve the spending of 2008/09 Hospital Infrastructure Renewal Funds (HIRF) up to \$353,458.00 on the emergency department relocation to maintain a high quality of patient care. Seconded by Mr. A. Brown. **CARRIED**

4.3 Communications Committee

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- Ms. Hoey provided information on yesterday's meeting. The web site is being revamped and should be ready in mid-September.

4.4 Foundation Report

- The foundation will host a tour of the site for donors on Friday, June 19th.
- The board will be hiring a professional fund raiser to assist with raising a further \$2 million for required equipment for the new hospital.
- Wasaya Group is working diligently to raise the funds for the CT scan.
- Bearskin Airlines will be hosting their 10th charity golf tournament on behalf of the hospital and other causes.
- There are many projects going concurrently, including signage, trails and furniture/fixtures/equipment.
- Tours are taking place weekly

4.5 Patient Services Committee

4.5.1 Update from June 3, 2009 Meeting

- Dr. O'Driscoll advised that the meeting focused on the transformation of care project and the relocation of the emergency department.

4.6 Facility Committee

4.6.1 Minutes of Facility Committee Held May 27, 2009

- The minutes had been distributed and were reviewed.

4.6.2 Committee Terms of Reference

- The terms of reference for the Facility Committee had been distributed to the board. The committee has reviewed them twice and made changes.

MOTION #032/09

Moved by Mr. T. Jewell that the board of directors approve the terms of reference for the facility committee as presented. Seconded by Mr. J. Cutfeet. **CARRIED**

4.6.3 Capital Project Update

- The project continues to be on time and on budget. A revised schedule will be provided in the Fall.
- We are extremely lucky to have Mr. Beazley working with us.
- A number of tours have taken place and are planned over the next while.

4.6.4 Master Site Plan

- A site plan had been distributed with existing buildings, the hospital and the hostel and with an number of possible buildings, such as a long term care facility, primary health care building, physicians clinic, etc.
- The plan needs to be updated and the board needs to develop a set of principles as to what can be built on the site. The board and administration need a clear sense of how to deal with any requests that may be made for buildings on the site.

4.7 Report from the Elders Council

- No report.

4.8 CEO Report

- The report was distributed.
- Mr. Walker advised that there was a disaster fan out test held in mid-May. There is room for improvement and that will happen.
- Mr. Walker encouraged board participation in the SLAAMB grand opening on June 24th.
- SLMHC attended the Chiefs Committee on Health meeting on May 27th to report on hospital matters of interest to the chiefs.
- Health centre staff, in collaboration with physicians, have had a number of research projects published over the past couple of years. The intent is to gather them together in one book. It is important to demonstrate the success of the health centre's innovative approaches to cultural health care. We will also be able to show the Ministry that their funding has been well and wisely used. It is critical to continue receiving the funding, to be inclusive and to work toward becoming a centre of excellence.

4.9 Report from the Chief of Staff

4.9.1 Minutes of Medical Advisory Committee Meeting held May 25, 2009

- The minutes had been distributed. It was noted that the physicians are concerned with the state of repair of medical equipment in the nursing stations.

4.9.2 Privileges

MOTION #033/09

Moved by Dr. T. O'Driscoll that the board of directors grant privileges as follows:

Dr. A. Appelton, locum tenens in family medicine and minor surgery;

Dr. P. Dawes, courtesy in general surgery for purposes of assisting at surgery

Dr. K. Held, locum tenens in family medicine and minor surgery;

Dr. K. Morneau, locum tenens in family medicine and minor surgery;

Dr. C. Mustard, locum tenens in family medicine and minor surgery;

Dr. C. Spread, courtesy in general surgery for purposes of assisting at surgery;

Ms. U. Danner, courtesy privileges as RN(EC) for purposes of accessing outpatient laboratory and imaging within scope of RN(EC) legislation.

Seconded by Mr. J. Fiddler **CARRIED**

4.9.3 Joint Credentialing Process

- The health centre has been asked by a working group to consider joint credentialing from the region. The intent is to make the process easier for physicians and hospitals to work within the region.
- However, we want to ensure that what we want in the way of physician specialities stays within our control.

4.9.4 Physician Negotiations

- Dr. O'Driscoll advised that negotiations are moving forward. A contract should be in place by August.

4.10 Health Services Report/Corporate Services Report

4.10.1 Health Services Report

- Ms. Fukushima advised that we are now working with two general surgeons and the wait list is being reduced.
- Our alternate level of care days are high. Ms. S. Brooks, discharge planner, is lead reporter on the project working with the Ministry on the reporting of our numbers.
- Ms. Fukushima and Ms. M. Zarecki attended a workshop on ensuring the hospital is fully accessible by January 2010.

4.10.2 Corporate Services Report

- Mr. Moynihan advised that Ms. S. Yule is working on re-establishing a volunteer program for the health centre.
- We have completed a successful audit for 2008/09.

5. PATIENT ISSUES

Mr. J. Cutfeet

- Mr. Cutfeet said he didn't have any issues of his own, but had heard that Mr. Kakegamic's mother passed away without receiving requested counselling services.
- He advised there was another case where a nephew travelled as an escort with his aunt to hospital. The escort went to a hotel to get some sleep. The aunt passed away during the night and the nephew wasn't informed until the morning.

Ms. D. Roundhead

- Ms. Roundhead was not able to attend the meeting, however, she advised Mr. Walker of five issues that mostly relate to patients in care in Winnipeg or Thunder Bay. The issues deal with escorts and NIHB policies.

6. ROUND TABLE

B. Russell-Mahoney

- Dr. Russell-Mahoney wanted to thank everyone for the work they do on behalf of the hospital and its patients.

K. McGill

- Mr. McGill advised that he and Mr. Cutfeet attended the OHAs Small Rural and Northern Health Conference on May 21st and 22nd.

J. Brohm

- Mr. Brohm advised he was able to give a report and update to Council at their May meeting.

H. Cromarty

- Ms. Cromarty advised there will be an elders council meeting on June 17th and 18th and a sunrise ceremony on the 19th.
- She advised that there are 200 sick children at the St. Theresa's Point First Nation. All have tested positive for the H1N1 virus.

J. Cutfeet

- Mr. Cutfeet said the OHAs Small Rural and Northern Health Conference was very useful.
- He was interested to learn that Parry Sound has a nursing station.

F. Beardy

- Mr. Beardy said that he met a number of elders at the airport who were excitedly discussing the opening of the hospital in September 2009. He said he had to disappoint them and tell them the hostel was opening this year, not the hospital.
- He also thanked the staff and the board for all their hard work.

7. COMMUNICATIONS

- Mr. Walker is to write a letter to Lac Seul First Nation in response to their letter and a follow-up to a meeting held on May 12th regarding a memorandum of understanding with the LSFN. A copy of the letter should be brought to the board.
- It was suggested that administration look back over the past seven years to ensure that families who have had issues with the health centre feel they have had closure on their issue.
- It was suggested that the board engage with the LHIN and Health Canada to discuss CCAS working with NNADAP to assist clients.
- Mr. Walker will shortly be sending a letter to the physician clinics, Health Canada and the chiefs that once the transfer to the new hospital has been made, the Fifth Avenue site will be demolished and the Seventh Avenue site will be virtually empty.
- Principles for the master site plan need more input and an updated diagram. Administration is asked to do some more work on this and bring it back in the fall.

8. EVALUATIONS

9. ADJOURNMENT

Mr. J. Cutfeet gave the closing prayer.

MOTION #034/09

Moved by Mr. T. Jewell that there being no further business, the meeting be adjourned at 1545 hrs. Seconded by Mr. J. Cutfeet.

CARRIED

R. WALKER, SECRETARY

F. BEARDY, CHAIR